



Hallmark of  
The Goldsmiths' Company  
since 1300



*The*  
**GOLDSMITHS'**  
*Company*

ASSAY OFFICE

# Standard Price List



Silver beaker and fork by Charlotte Duckworth

# Hallmarking Charges

The following charges are payable with effect from 1 April 2017 for articles brought or sent to the Goldsmiths' Company Assay Office for assaying and hallmarking under the provisions of the Hallmarking Act 1973.

The charges do not exceed the maxima set by the British Hallmarking Council. Details of such maximum charges can be obtained free of charge from the British Hallmarking Council.

Unlike most other assay offices, The Goldsmiths' Company Assay Office applies the full traditional UK hallmark, or full International Convention mark as standard, at no extra charge. The minimum compulsory mark can be applied upon request.

The charges below include application of this standard hallmark, whether struck with a punch or applied by laser. They also include the application of a sponsor's mark and simple handling.

## Charges

|                              |                       |
|------------------------------|-----------------------|
| 1 – 2 articles in any packet | £13                   |
| 3 - 124 articles             | £18 + 85p per article |
| 125+ articles                | £1 per article        |










|  |   |   |
|--|---|---|
| Priority Services                                | Early hall/overnight service  | Plus 50% on top of hallmarking charges above            |
|  | Same day service  | Plus 100% on top of hallmarking charges above           |
|  | 1-hour service  | £60.00 for up to 5 items of the same metal and fineness |
| Additional Charges for non-standard hallmarkings | Application of display/feature marks (spaced, staggered, spot or marks above maximum normal size <sup>1</sup> ) | Plus £2.75 Per article                                  |
|  | Second Hand items   | £6.00 per article                                       |
|  | Application of Common Control Mark  | Plus 35p per mark                                       |
|  | Application of additional marks, e.g. Fairtrade, Fairmined, Argentium logo or trademark                         | Plus 50p struck mark / POA laser mark                   |
|  | Application of part marks or +metal marks   | Plus 35p per mark                                       |
| Additional Services                              | Simple handling   | Free  |
|  | Moderate handling   | 30p per procedure                                       |
|  | Complex handling  | Plus cost of hallmark charge per item                   |
|  | Processing of direct packets  | Plus £5.00 per packet                                   |
|  | Packet Logistics  | Plus £5.00 per packet                                   |
|  | Items already hallmarked, but which need remarking  | 50% of standard rate                                    |
|  | Changes to packet processing  | £5  |
|  | Return postage  | As appropriate plus £3.25 per shipment                  |
| Invoice corrections for taxes and duties         | £100.00 per incident  |   |

<sup>1</sup> Maximum Normal Sizes

Silver: 1mm for jewellery articles, 2mm for silverware.

Gold, palladium or platinum: 1mm for Jewellery, 1.5mm for other articles.

Packets that fail assay will no longer be reprocessed at a discounted retrial rate

|   |   |
|---|---|
| <p><b>A Full UK Hallmark</b></p> <p>Includes the traditional 5 marks regardless of metal type</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Sponsor's Mark</p> </div> <div style="text-align: center;">  <p>Traditional Fineness Mark</p> </div> <div style="text-align: center;">  <p>Millesimal Fineness Mark</p> </div> <div style="text-align: center;">  <p>Assay Office Mark</p> </div> <div style="text-align: center;">  <p>Date Letter</p> </div> </div> | <p><b>A Full International Hallmark</b></p> <p>Includes 4 marks regardless of metal type</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Sponsor's Mark</p> </div> <div style="text-align: center;">  <p>Common Control Mark</p> </div> <div style="text-align: center;">  <p>Millesimal Fineness Mark</p> </div> <div style="text-align: center;">  <p>Assay Office Mark</p> </div> </div> |
|---|---|

**All charges listed on this page are subject to VAT**

## Other Services

| Laser Services                  |                      |
|---------------------------------|----------------------|
| Simple logo or lettering        | £5 per article       |
| Moderate lettering              | £10                  |
| Complex lettering               | £15                  |
| Complex logo                    | Price on Application |
| Deeper laser marking            | Price on Application |
| Please see website for examples |                      |

| Assistance to Trading Standards                           |   |
|---|---|
| Examination of marks with written report                  | £25.00 per article                        |
| Basic test to establish precious metal content            | £12.50 per article                        |
| Full precious metal assay                                 | £26.00 per article                        |
| Verification of gold or silver plating – 1st item         | £20.00                                    |
| Verification of gold or silver plating – additional items | £10.00                                    |
| Preparation of section 9 witness statement                | £50.00                                    |
| Attendance at court as expert witness or inspections      | £150.00 per hour plus travelling expenses |
| Photograph of item/s                                      | from £35.00 per photograph                |

| Laboratory Services                               |  |
|---|--|
| Non-destructive compositional analysis (XRF test) | £15.00 per sample                                      |
| Plating thickness analysis                        | £50.00 per sample                                      |
| Silver dating                                     | £60 for first sample<br>and £20 each subsequent sample |
| Sweeps/powders/ore samples                        | £60 first element<br>and £35 each subsequent element   |

| Special Assay                            |               |
|--|---------------|
| Metal                                    | Bar or Sample |
| Gold                                     | £35.00        |
| Silver                                   | £35.00        |
| Platinum                                 | £50.00        |
| Palladium                                | £50.00        |
| Gold, palladium and platinum             | £90.00        |
| Gold, palladium, platinum and silver     | £100.00       |
| Gold, palladium, platinum or silver 999  | £150.00       |
| Gold, palladium, platinum or silver 9999 | £150.00       |
| Reprint of Special Assay Report          | £15.00        |

| Content and Release Tests      |                           |
|--------------------------------|---------------------------|
| Lead and Cadmium content       | 1 component part £35.00   |
|                                | 2 component parts £45.00  |
| Nickel release test (per item) | 3 component parts £55.00  |
|                                | 4+ component parts £65.00 |

| Smelting Into Bars  |                             |
|---|-----------------------------|
| Melt scrap gold   | £50.00 per sample up to 9kg |
| Melt scrap silver   | £50.00 per sample up to 9kg |
| Melt scrap mixed gold & silver                            | £50.00 per sample up to 9kg |
| Melt scrap platinum                                       | £50.00 per sample up to 2kg |
| Melt scrap palladium                                      | £50.00 per sample up to 2kg |
| Melt scrap mixed which includes platinum and/or palladium | £50.00 per sample up to 2kg |
| Addition of copper to dental melts                        | £15.00                      |
| Re-melts  | £25.00                      |

**All charges listed on this page are subject to VAT**

# Glossary of Terms

More information can be found in our "Getting Your Items Hallmarked" guide and on our website.

**"+metal" mark** - Applied with the standard hallmark to distinguish base metal from precious metal parts.

**1-hour service** - Available from 9am, last packet accepted at 4pm. For up to 5 items of the same metal and fineness

**Change to Packet Processing** - Applicable where the delivery method has to be changed or work has been submitted not following our Terms & Conditions

**Common Control Mark** - Forms part of the International Convention Hallmark, or can be added to a full UK mark at extra cost.

**Direct packets** - Goods can be sent directly from the supplier without a hallnote, assayed and hallmarked as normal and forwarded to your desired destination.

**Display / feature marks** - Spaced, staggered, spot or marks above maximum normal size.

**Early Hall / overnight service** - For up to 30 items and available at Goldsmiths' Hall (articles ready by noon). Also available for up to 10 items at our Greville Street sub-office (articles ready by 4pm). Timeframes quoted may have to be extended at busy times.

**Full UK hallmark** - The traditional 5 marks: sponsor's mark, millesimal fineness mark, traditional fineness symbol, assay office mark and date letter. Unless otherwise stated this is the standard mark which we apply.

**Handling** - Handling is something which may need to be executed before the hallmark can be applied e.g. opening a poly bag, removing tissue wrapping, sliding butterflies off of earrings, untying items tied together.

**Simple handling** - one handling procedure

**Moderate handling** - two - four handling procedures

**Complex handling** - where multiple handling procedures necessary. Heavily packaged / numerous layers of handling / thick adhesive plastic.

**International Convention mark** - Sponsor's mark, Common Control Mark, millesimal fineness mark, and assay office mark.

**Invoice corrections for taxes and duties** - Where we receive articles by courier from outside of Europe, the customer is responsible for any applicable duties and taxes. Where payments are outstanding we have the right to refuse consignments.

**Logo & Lettering terminology** - Available fonts: Arial, Times New Roman or Lucida Calligraphy fonts. Dates, letters, serial numbers.

**Simple Logo** - Logo applied in one application, under 6mm in height.

**Complex Logo** - Logo applied in more than one application or over 6mm in height.

**Simple Lettering** - Engraving up to 2mm in height, in one straight line and applied in one application.

**Moderate Lettering** - Engraving up to 2mm in height, allowed in multiple straight lines, in one application.

**Complex Lettering** - Engraving over 2mm in height, not in a straight line or has multiple applications.

**Packet Logistics** - Applied when booking your packages out via a courier service

**Part Mark** - the legal minimum which must be applied for a part mark is the millesimal fineness mark. But we can apply the traditional fineness mark in addition if requested at no extra charge.

**Same day service** - for up to 10 items. Items received by 10am will be ready for collection by 4pm. Available at Goldsmiths' Hall and Greville Street for goods delivered by hand at the counter only.

**Standard hallmark** - Either a full UK hallmark or full Convention mark.

## IMPORTANT:

**When using a priority service, 'Early Hall', 'Same Day' or '1 Hour' should be clearly marked on the outside of the packet and items can only be submitted to the office that holds your sponsor's mark punch. Each hallnote must contain items of the same metal and fineness.**

**A pair of earrings or cufflinks count as two items. If a pendant comes off a chain, and is over minimum weight exemption this will also count as two items.**

**Mixed Metals: See Guidance Notes in the downloads area on our website for information on what is permitted.**

**Before submitting your articles please refer to our Terms and Conditions.**

For further information contact:

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Please refer to our Full Terms & Conditions  
which can be downloaded from our website at:  
www.assayofficelondon.co.uk

